

The 19th Annual General Meeting



The Hong Kong Institution of Engineers
Young Members Committee

19th Annual General Meeting

Date: 25 May, 2004 (Tuesday)
Time: 18:30pm to 19:30 (AGM); 19:30pm to 20:30 (Seminar)
Venue: YMCA, 41 Salisbury Road, Kowloon

Agenda

1. To confirm the minutes of last Annual General Meeting
2. To receive and approve the Committee Annual Report for Session 2003-2004
3. To receive the Committee Financial Report for Session 2003-2004
4. To elect Chairman for Session 2004-2005
5. To elect Committee Members for Session 2004-2005
6. To Announce the “YMC Best Reporter” Awards
7. Any Other Business



THE HONG KONG INSTITUTION OF ENGINEERS YOUNG MEMBERS COMMITTEE

Minutes of the 18th Annual General Meeting for the Session 2003/2004

Date : 29 May 2003 (Thursday)
Time : 18:15 to 19:00
Venue : Lecture Theatre, Hong Kong Central Library,
66 Causeway Road, Causeway Bay, Hong Kong

Present: More than 200 members attended

The Chairman welcomed all participants to the Eighteenth Annual General Meeting of the Young Members Committee (YMC).

1. The minutes of the Seventeenth Annual General Meeting was confirmed and endorsed.
Proposer: Mr Truman Chu Second: Ir Eva Mak
2. The Chairman delivered the Annual Report for the Session 2002/2003, which was subsequently endorsed.
Proposer: Ir Toni Zen Second: Miss Catherine Leung
3. The Treasurer presented the Financial Report for the session 2002/2003, which was subsequently endorsed.
Proposer: Miss Carmen Kong Second: Miss Jeanie Leung
4. Mr Carl Li was nominated by the YMC Committee to be the Chairman of YMC for the session 2003/2004 and was subsequently elected without objection.
5. The following members were nominated as Committee Members for the session 2003/2004.

<i>Name</i>	<i>Discipline</i>	<i>Organisation</i>
CHAN Pui Shan, Carmen (Proposer : Joyce Chan)	Building Services Second : James Lau)	Hong Kong and China Gas Co. Ltd.
CHU Kwong Tai, Kelvin (Proposer : Mui Sze Yin)	Building Services Second : Chu Kwong Kai)	Hong Kong Housing Society
KAM Ka Yin, Sarah (Proposer : Melody Yeung)	Civil Second : Ir Janice Lai)	MWH Hong Kong Ltd
KONG, Ka Man, Carmen (Proposer : Carl Li)	Geotechnical Second : Ir Eva Mak)	Housing Department
KUM, Chun Sing, Chris (Proposer : Fanny Ting)	Gas Second : Melody Yeung)	Hong Kong and China Gas Co.Ltd.
LEE Kwun Chong, Johnson (Proposer : Andrew Seto)	Civil Second : James Lau)	Drainage Services Department



WONG Kwan Wai, Nolan
(Proposer : Teresa Tang

CAI
Second : James Lau)

Kowloon Canton Railway Corporation

WU King Yan, Theresa (Ir)
(Proposer : Teresa Tang

Civil
Second : Choi Yuk Pang)

Environmental Protection Department

Total No. of Nomination : 8

No. of Vacancy of Committee Members for Session 2003-04 : 4

Scrutineers for the vote counting of Committee Members were:

Ir Edmund Leung (The HKIE Past President), and

Ir Daniel Chong (YMC Co-opted Member from Council)

After voting, the following candidates were subsequently endorsed to the Committee Members:

KONG, Ka Man, Carmen
LEE Kwun Chong, Johnson
WU King Yan, Theresa (Ir)
CHAN Pui Shan, Carmen

6. A.O.B
A vote of thanks to Ir Janice Lai as YMC Chairman with a presentation of flowers banquet from the Committee. Without any other business, the meeting adjourned at 7:00 p.m.

Recorded by:

James K K Lau

Honorary Secretary (2002 / 2003)
YMC, The HKIE

18th The HKIE - YMC AGM
26 May 2003



YMC Annual Report for 2003/2004

Introduction

With the support and effort of our committee members, advisors, helpers and fellow HKIE members, the Young Members Committee (YMC) continued to be one of the most active and the busiest committees within the HKIE. Over 70 events has been successfully organised during the session 2003 / 2004. Up to the end of the session, there are approximately 4000 registered members of YMC, constituting to almost 50% of those who are eligible to be Registered Young Members (RYM).

This session YMC has put out steps in excelling our services to the RYMs. We have reviewed YMC's structure and have made new arrangements. We have increased the number of working groups to twelve in order to cope with the increasing demand from our RYMs. Two new working groups namely Non-technical Programme Group (NPG) and Sports & Recreation Group (SRG) were introduced; Social, Cultural & Arts Group (SCAG, formally called Social Activities Group) was also restructured. These changes promoted Young Members' interests and foster fellowship amongst Young Members and helpers in a more wide-ranging dimension.

Public Relations Group (PRG)

(Coordinator – Ms Carmen Kong)

This year was a fruitful and successful year for YMC Public Relations Group (PRG). The Group actively collaborated with Institutional divisions and committees. Furthermore, PRG had also enhanced and explored new connections with a variety of local and overseas professional bodies and their young members groups. Cooperation with different internal and external bodies provided valuable opportunities for our Young Members to broaden their exposure through a wide range of activities organised by YMC. These events also promoted the image of engineers and HKIE to the public.

In this session, total of 9 seminars, workshops and social gatherings were jointly organised by PRG and other in-house or external professional bodies. In-house bodies included Associate Members Committee, Safety Specialist Group and Divisions. External professional bodies comprised Law society – Young Solicitors Group, Hong Kong Institute of Planners – Young Planners Group, Hong Kong Institute of Surveyors – Junior Organisation, Chartered Institution of Building Services Engineers (HK Branch) – Young Member Group, American Society of Heating, Refrigerating and Air-Conditioning Engineers (HK Chapter) – Young Members Committee, Hong Kong Mediation Centre and Lighthouse Club.



Last but not the least, PRG had been working with the HKIE Secretariat in the promotion of Registered Young Memberships (RYM) of the Institution to both members and non-members of the HKIE. A series of promotion activities had been launched to put the Membership Development Programme (MDP) for YMC's part into action as President Ir Dr Alex Chan stated in his presidential address, in order to sustain the membership of Young Members in the Institution. In the coming session, RYM promotion works would continue to attract more young engineers from different engineering industries to join the Institution and YMC.

YMC 20th Anniversary Project

(Coordinator – Winnie Ngan)

YMC is coming to its 20th Anniversary in 2004/05 session. To celebrate this special occasion, a range of activities has been organising under the overall theme of “**Encouraging Diversified Development**”. A Project Team was set up to oversee the total programme. Two events were organized so far, they were Song Composition and Logo Design Competitions. The judging panel, including Ir Dr Lo Wai Kwok, Ir Lau Chi Kin, Ir Lee Ping Kuen and YMC Office Bearers, was formed. The winning song and logo would be used as an emblem of the YMC 20th Anniversary.

Community Services (CSG)

(Coordinator – Ms Sarah Kam)

With the aim to promote members' awareness in the society, the Community Services Group (CSG) continued to help people in need while utilizing the knowledge of Young Engineers within the Institution. Through organizing sign language classes and visiting a centre for the deaf, our members had learnt the techniques to interact with hearing impaired people. In addition, YMC, IT Division and Hong Kong Association for Computer Education jointly organized a program named “IT Bridges”. The objectives of the program were to provide an effective communication channel for the hearing impaired students by donating computers to them. It promoted interaction between Young Engineers and the hearing impaired students via the internet and through organization of interactive projects.

In this session, the CSG has joined two charity walks. In last November, we joined the “V-Walk for Volunteering” organized by the Agency for Volunteer Service (AVS) in order to raise funds for the elderly. During Chinese New year, Young Members participated in “Save the Children Hong Kong Walk for Luck 2004” which aimed to help children in need in Hong Kong and rural China.

The CSG has also organized visits and seminars, including a visit to S.K.H. Lady Macle hose Centre for the Elderly to help review the health and living conditions of the Elderly in Kwai Chung area; visit to children with prisoner parents; volunteer



recruitment for Sower Action; and a seminar with invited speakers to share their volunteering experiences in order to encourage Young Engineers to use their talents to help the needy.

To the effort of the Chairman and the Coordinator, YMC has endorsed to allow non-profit charity organisation (with prior approval by the Committee and subject to review) to make promotion in our selected activities, including distribution of promotional leaflet. Through this, we hope to encourage the Young Engineers to care more about the society and participate more in the charity activities.

Seminars Group (SG)

(Coordinator – Johnson Lee)

Seminars Group (SG) has successfully positioned itself as a working group organising seminars of a multi-disciplinary nature with main focuses on technical aspects. The topics ranged from practical engineering knowledge, occupational safety to contractual and legal issues. The 2003-2004 session also marked a revolutionary change to the forms of seminars that SG had organised.

Apart from the traditional technical meetings, to reinforce audience's knowledge learnt from the seminars, SG has organised several seminar and visit integrated activities. They included a seminar and follow-up visit on cable-supported bridges and a technical workshop on engineering geology with on-site seminar and field trip afterwards.

SG has also invited guests of high standing in the society. In September 2003, we invited the first lady who has set foot on the 'three poles', namely the North Pole, the South Pole and the Himalayas – Dr Rebecca Lee. Dr Lee shared with us the challenging experience during her journeys and encouraged Young Engineers to optimistically face the present difficult economic times.

A one-day seminar on Current Practice and Future Trend of Contract Management, Construction Law and Alternative Dispute Resolution jointly organized by the young members groups of five professional bodies, including the HKIE, ICE, CIBSE, Law Society and CIARB was held in March 2004. The seminar received over 700 applications though seats were limited to 200. The successful holding of this YMC-initiated seminar revealed the unity among the young professionals and more importantly, our strong commitment to the professions. To meet member's demand, a second course of the event has been under planning for July this year.



Non Technical Programmes Group (NPG) *(Coordinator – Macy Wong / Jon Lee)*

As a new formed group, the main objective of NPG provided the beneficial essences to Young Engineers from all disciplines with respect to their career and personal development. Apart from technical information targeted on Young Engineers from distinctive discipline, NPG took a broader approach and delivers variety informative programme to Young Engineers. The launching of NPG started with 2 activities in March 2004; a jointly organized BBQ at City University with AMC to practically enhance Young Engineers' communication skill and provide an opportunity for engineers with different disciplines to network.

To achieve the theme of variety, a visit to government flying services department served in April 2004. To enhance the managerial technique of Young Engineers, a seminar related to project management was held in May co-organized by Institute of Chartered Accountants in Australia – HK Group. By providing various forms of activities and team up with different divisions within HKIE or different institutions, NPG provides this ground for Young Engineers to meet other young professionals in person. As a new group of YMC, NPG need the RYMs' continuous support, contribution, participation and interactive experience sharing. We would take into account and consideration of the RYMs' voice and incorporate as our future direction and enhancement of this group.

Visits Group (VG)

(Coordinator – Ir Theresa Wu)

This year was another successful year for the YMC Visits Group (VG). Technical visit continues to be one of the most popular and demanding CPD choices for our Young Members. Every single visit was well supported by our HKIE members with overwhelming registrations. Thank to the help of our 16 VG helpers, 8 visits were organized successfully.

Our members have learnt some valuable technical knowledge during their visit to the Chemical Waste Treatment Centre, Tsing Ma Bridge Control Centre, Penny's Bay Development and ERE-LMC Spur Line Project-Kwu Tung Station and TBM Tunnel. Besides focusing on the engineering issues in Hong Kong, a technical visit to Shenzhen Container Berths was organized, which allow members to exchange technical experiences in marine piling and containers berth construction in Mainland China.

With the support from CPDC, VG managed to jointly organized a 3-days leadership training camp to the Huang Pu Military training school in Guang Zhou. The camp was well attended by 40 RYMs. During the visit, our members experienced the harsh



and disciplinary daily training life of soldier. They also explored a variety of “genuine” military equipments and most exciting of all, they had a chance to fire real rifle and fake grenade. More importantly through this training, Young Engineers had enhanced their leadership skills and developed team spirit mind-set.

Last but not least, a non-technical visit to the Government Flying School was arranged together with NPG. Through organizing visits of different aspects, all the participants have learned a lot of new experiences while organizing the event and this will surely help us in providing more interesting and better coordinated visits to our members in the future.

Graduates Promotion (GPG)

(Coordinator – Ms Carmen Chan)

The mission of Graduates Promotion Group (GPG) is to assist engineering graduates in their professional development. We aim to help graduate members to achieve their training objectives via different routes and assist them to be prepared for the professional assessment through organising seminars and workshops.

This year, we organized a series of “Young or Ready” seminars for different disciplines and a series of “Professional Assessment” seminars. These seminars were held successfully. Experienced assessors were invited. They gave our Young Members valuable and fruitful tips on how candidates should prepare for their professional assessment and what candidates should do and should not do in the professional assessment. Besides, they shared with us a detailed account of common causes of failures of candidates and common errors found.

Apart from these seminars for professional assessment, GPG has also organised a series of “What’s next? Lifelong Learning” seminars. Young Engineers now-a-days have to constantly upgrade themselves to cope with the increasingly complex tasks they have to perform and the demand for continuous learning has been increasing rapidly. In connection, these series of “What’s next? Lifelong Learning” seminars aimed at helping Young Engineers to plan their further study for their personal, professional and career advancement to cope with the increasing demand they face in their workplace.

Students Promotion (SPG)

(Coordinator – Mr Truman Chu)

Students Promotion Group (SPG) continuously maintained a close relationship with engineering students within universities and the Institution. To maintain and enhance the relationship, this year, SPG had actively participated various activities e.g. sharing sessions in orientation camps, engineering nights, seminars, annual dinners, etc. organized by the student unions / societies such as the Hong Kong University



Engineering Students’ Society, the Hong Kong University of Science and Technology Civil Engineering Students’ Society and the Building Real Estate Students’ Society of the Hong Kong Polytechnic University. Through these activities, we have shared our experience as Young Engineers from different disciplines with the students, so to let them appreciate more about our professions.

Apart from these, SPG had also invited the committee members from the student unions / societies and engineering students to join our monthly meetings and to participate in our activities, so as to explore more opportunities of organising joint functions and to attract more student members to participate in YMC activities and Institutional events.

Sports & Recreation Group (SRG)

(Coordinator – Ms Teresa Tang)

This is the first year of Sports and Recreational Group (SRG) working within the big family of YMC. We had a very meaningful joint hiking trip to Tai Po Ng Tong Jai with the Law Society of Hong Kong – Young Solicitors’ Group. This event was attended by 20 RYMS and approximately 20 young solicitors. Our RYMs enjoyed a day out in the nature and a valuable social activity with another professional organization.

One of the SRG’s objectives is promoting to our RYMs the awareness of health and importance of sports. The SRG has been planning to organize a Bowling Tournament for the RYMs in the coming session to develop the bond between RYMs in a fun and healthy way.

Series of sports activities were also under planning in connection with the YMC 20th Anniversary Project. Without doubts, our Young Members have already been looking forward to our celebration in an energetic way.

Social, Cultural & Arts Group (SCAG)

(Coordinator – Ms Melody Yeung)

This year the Social, Cultural and Arts Group aimed to promote Young Members’ interests in the Institution through organizing various kinds of social, cultural and arts events. The Arts of Photography seminar attracted more than 30 Young Members and showed that Young Engineers could be very artistic. The Tasting Series, wine tasting and tea tasting respectively, were great success. The wine tasting offered essential knowledge for Young Members to the path of a wine expert. The tea tasting provided the fundamentals of how to recognize and taste tea correctly. In March 2004, the group invited artist “Ah Chung” to share his philosophy on creativity and life. He demonstrated the arts of “work hard, play hard”. In June 2004, Ms. Isabella



Kau, the former Miss Hong Kong, would also be invited to share her valuable experience in the field of etiquette.

Mainland Delegation 2003

(Coordinator – Ir Janice Lai)

With the dedicated efforts and hard work from the delegates, the 2003 Mainland Delegation organized by Young Members Committee of the Hong Kong Institution of Engineers and co-organized by the Young Members Sections of the Macau Institution of Engineers and Institution of Professional Engineers of Japan was successfully held and completed in October 2003.

From the Delegation, we were honored to have the opportunity to visit and learn more about some of our motherland's greatest projects such as the Three Gorges Dam and the 2008 Olympic. Our appreciation of these projects has not been restricted to the engineering aspects only, but was also extended to encompass the significance of historical, cultural, environmental and social considerations played in planning and implementation of the projects. Through other visits of one of China's largest steel companies, the Wuhan Iron and Steel Corporation, the Sichuan – Wuhan natural gas transmission project, the Beijing Gas Company and Beijing University's Medical College, the Young Engineers were also inspired by the rapid economic development and modernization of the country.

Apart from taking the Delegation as a learning opportunity, it also acted as a bridge for cultural exchanges in order to deepen the understanding and enhance the trust and friendship among engineers of the Mainland, Hong Kong, Macau and Japan. It was the first time that the three institutions joined hands in organizing activity of this kind. We have not only successfully established linkages between our sister institutions but have also made some good friends through the Delegation, which has been a successful one and has shown that our Young Engineers are full of enthusiasm about the engineering profession. Striving for an all-round and concerted development for our young engineers, we will endeavor to make continuous improvements in organizing our annual overseas/mainland delegation.

Sustainable Journey

(Coordinator – Ir Carl Li)

As one of the major activities to the 20th Anniversary Project, YMC was under planning the "Sustainable Journey", a Mainland delegation that raises the awareness of sustainable development for Young Engineers. Series of technical seminars and visits locally would be conducted in order to get more relevant information towards the delegation to Shanghai by November 2004.



One of the main purposes of this delegation served as experience sharing amongst engineers from different countries. A delegation team has been set up. We would represent the Young Engineers of Hong Kong, and invite Young Engineers from other Asian-Pacific countries to attend the Forum, technical visits in Shanghai. The team would also participate in World Engineers' Convention (WEC) 2004, which takes place every four years in the fashion of "Olympiad of Engineers", an international event for the world engineering community and the first of the kind under the auspices of the World Federation of Engineering Organisations (WFEO).

Human Resources (HRG)

(Coordinator – Mr James Lau)

In order to cater for our increasing demand of YMC, we are always looking for helpers to assist in various YMC activities in our 12 working groups. This year the Human Resources Group has planned ahead to focus on looking for more Young Members to join our big family of YMC. As such the programme of "YMC Helpers Recruitment 2003/04" was formally launched and was advertised twice at the HKIE's monthly journal – Hong Kong Engineers. The recruitment was well supported by our Young Members with excellence responses. HRG has successfully recruited over 50 helpers, and they were allocated to our working groups in accordance to their preferences; their disciplines background; and the needs of working groups. Through the recruitment exercise, we have been able to providing way for those keen Young Members to exploring their strengths and equipping themselves for future development in the Committee.

With the effort of our Deputy Chairman, an internal booklet called "YMC's Little Book" has been prepared and has been under reviewing. YMC's Little Book is aimed to provide comprehensive information toolkits and guidelines to our committee members and helpers, so to enhance the efficiency of function of the Committee.

Publicity Group (PG)

(Coordinator – Mr Andrew Seto)

Publicity meant promotion by publication with the sole aim to serve our Young Members. This year, it was of no exception. Similar to what we had done traditionally all over the past years, the announcements of pinkpages as well as articles were published on time under the column of YMC in the HKIE monthly journal "Hong Kong Engineer". This virtually kept our members well informed of details of the YMC's upcoming events and records of the YMC's work. The "Hong Kong Engineer On-line" had been launched for the second year by the HKIE Headquarter, and our inputs of pinkpages were updated weekly, so that our members could check the latest details of YMC's activities at any time and in any place. In addition, the Publicity Group took up another challenging task to re-launch the



publication of our newsletter “YMC Newsletter” on a monthly basis, giving our members the first-hand information of our forthcoming events. The newsletters were free of charge, and they were not only posted up in our notice board for free pick up but also distributed to our member in every seminar and visit.

Webmaster Group (WMG)

(Coordinator – Ms Tracy Choi)

The new YMC web site, “<http://www.hkie-ymc.org>” was redesigned to provide an electronic communication for our members to obtain up-to-date news from variety of YMC functions in an efficient, informative and environmental friendly manner. Other than the most popular diary of events organised by YMC, members could also find our activities reports, seminar notes, photos, etc. on our website.

Another new development in this session was the launching of YMC newsgroup. Information sharing, ideas and even comments have been able to be effectively shared in the YMC newsgroup.

Representatives in Various Committees and Divisions

Apart from organising activities, representatives from YMC had also attended meetings held by the Council, Learned Society, Continuing Professional Development Committee, Public Relation Committee and 16 Divisions plus Safety Specialist Group of the HKIE. Through our representation in these committees and divisions, we had established excellent links and relationship between our fellow HKIE members and Young Members.

Conclusion

It has always been YMC’s main objectives to provide excellent services in both personal and professional development opportunities to Young Members of the Institution, and to promote the engineering professions to the future generation and the general public. With joint efforts of the Committee Members and helpers of YMC, we have not only achieved our mission but have also successfully established ourselves as one of the most active and energetic committees in the Institution.

This session was a very interesting session for YMC. We have:

- New internal developments;
- New forming and re-structure of working groups;
- New planning for our 20th Anniversary in the next session;
- New networks with other institutions / societies / associations have been established;



- New ideas of community services;
- New types of seminars, visits and events; and
- New communication channel by means of YMC newsgroup and newsletter; etc.

All these new’s have led YMC to a “New Dimension”. We have significantly improved our services and have further covered the needs of our Young Members and be able to enhance their developments in more diversified directions.

However, we could not have made all these without the supports from other committees and divisions of the HKIE, members and helpers of YMC, as well as other institutions / societies / associations. We therefore express our sincere thanks to all of them and in particular to members of the HKIE for their continuing supports. We promise that we would continue our excellences in the next session.

For the HKIE-YMC

Ir CARL LI

Chairman, Session 2003 / 2004
May 2004



Activities List 2003-2004

Date (in chronological order)	Type of Activity (e.g. Technical Visit/ Seminar/Conference)	Topic(s)	Speaker(s)	Organiser(s)
12 th June, 2003 to 21 st August, 2003	Community Services	Social Interaction with the Deaf	-	Community Services Group
12 th July 03	Seminar	Professional Assessment Part 1: Report & Essay Writing	Ir Martin Cheung and Ir Tim Ip	Graduates Promotion Group
26 th July 03	Seminar	Young or Ready - Route to Corporate Membership for Manufacturing & Industrial, Mechanical and Gas Disciplines	Ir Dr W K Lo (MIE) Ir Alex Leung (MMNC) Ir Joe Chan (Gas) Ir Patrick Fung (Training)	Graduates Promotion Group
17 August, 2003	Gathering	YMC 3 on 3 Basketball Competition	-	Human Resources Group
21 st August, 2003	Seminar	Mainland Delegation 2003 Series: Seminar on Opportunities of Engineers in Mainland Gas Market	Ir James Kwan	Mainland Delegation
26 th August, 2003	Seminar	Mainland Delegation 2003 Preparatory Series: Seminar on Update on Beijing Olympics	Ms Pansy Yau	Mainland Delegation
20 th September, 2003	Technical Visit	Mainland Delegation 2003 Preparatory Series: Technical Visit to CLP Power System Control Centre	-	Mainland Delegation, CA Division and Institution of Gas Engineers and Managers
20 th September, 2003	Seminar	Professional Assessment Part 2 Professional Interview	Ir Martin Cheung and Ir Tim Ip	Graduates Promotion Group
22 nd September, 2003	Seminar	講座: 面對挑戰	李樂詩博士	Seminar Group
27 th September, 2003	Seminar	Mainland Delegation 2003 Series: Technical Seminar and Visit on LPG Industry into the Transportation Sector	Mr Philip Siu	Mainland Delegation
17 th October, 2003 to 19 th October, 2003	Training Camp	廣州黃埔青少年軍校三天領袖訓練營	-	Technical Visit Group and CPDC
18 th October, 2003	Community Services	Signs Talents Quest	-	Community Services Group
20 th October, 2003	Seminar	Seminar on Preparing and Pursuing Claims	Ir Kong Chung-yau	Seminars Group
24 th October, 2003	Seminar	What's next? Lifelong Learning Series 1 Engineering Master's Programmes	Ir Prof Phillip Chan	Graduates Promotion Group
25 th October 2003	Workshop	Half Day Communication Workshop	-	Seminar Group and CPDC
1 st November, 2003	Seminar	Safety and Health Training Course for Young Members	Mr. C. S. Lam	Public Relations Group
5 th November, 2003	Seminar	What's next? Lifelong Learning Series 2 Business Administration in Engineering Professions	Dr. C. K. Law	Graduates Promotion Group



Date (in chronological order)	Type of Activity	Topic(s)	Speaker(s)	Organiser(s)
8 th November, 2003	Visit	Technical Visit to Chemical Waste Treatment Centre	-	Visit Group and Environmental Division
14 th November, 2003	Seminar	Cable-supported Bridges and associated monitoring system	Dr. Wong	Seminar Group
15 th November, 2003	Community Services	V-Walk for Volunteering	-	Community Services
17 th November, 2003	Seminar	Technical Seminar on Tunnel Boring Machine	Mr. Ivan P. W. Chau	Seminar Group and AMC
28 th November, 2003	Seminar	Seminar on the Arts of Photography	Lee King-Hin	Social, Cultural and Arts
29 th November, 2003	Visit	Technical Visit to Tsing Ma Control Centre	-	Visit Group and Seminar Group
Mid of November, 2003	Delegation	港澳台青年工程師訪京、襄團	-	MD 2003 Organizing Committee
2003/2004	Competition	Logo Design Competition	-	YMC
2003/2004	Competition	Song Composition Competition	-	YMC
6 th December, 2003	Seminar	Safety and Health Training Course for Young Members	Mr. C. S. Lam	Public Relations Group
7-21 December, 2003	Community Services	Visit to Children with Prisoner Parents	-	Community Services Group
13 th December, 2003	Visit	Technical Visit to Penny's Bay Development	-	Visit Group
13 th December, 2003	Visit	Technical Visit to IT Factory in Zhongshan	-	Visit Group, IT division and MI division
13 th December, 2003	Workshop	Technical Workshop on Geology for Engineers	Mr. C. H. Tan	Seminar Group
17 th December, 2003	Sports	Hiking	-	Public Relations Group and Law Society - YSG
December, 2003	Community Services	Sower Action's Visit to Mainland China	-	Community Services
December, 2003 to July, 2004	Community Services	IT Bridge Project	-	Community Services
10 th January, 2004	Seminar	Private Finance Initiative and Public Private Partnership - How the UK and Australian Experiences may benefit Hong Kong	Mr. Nicholas Seymour	Seminar Group, Public Relations Group and Lighthouse Club
10 th January, 2004	Visit	Technical Visit to Shenzhen Container Berths, PRC	-	Visits Group and AMC
11 th January, 2004	Community Services	Community Service with S K H Lady MacLehose Centre for the Elderly	-	Community Services
14 th January, 2004	Social Gathering	Social gathering for promoting communication among Ex-com from YMC, CIBSE & ASHRAE	-	Public Relations Group, CIBSE & ASHRAE
1 st February, 2004	Community Services	Save the Children walk for Luck	-	Community Services
7 th February, 2004	Visit	Technical Visit to Route 9	-	Visits Group
12 February 2004	Tasting Series	Tasting Series: Want to Drink Like a Wine Expert?	Wine experts from Juliette's Wine Bar (to be confirmed)	Social, Cultural and Arts



Date (in chronological order)	Type of Activity	Topic(s)	Speaker(s)	Organiser(s)
12 February, 2004	Seminar	Mediation Seminar	Paco Tsang Joanna Lau Alan Lee	Public Relations Group and Hong Kong Mediation Centre
18 th February, 2004	Seminar	Quality Supervision of foundation work – Role of Engineers and Construction Supervisors	Ir Dr James Lau and speaker from BD	Seminar Group, HKIE-Structural Division and AMC
25 th February, 2004	Seminar	BRESS X LSGISS Seminar 2004	Truman Chu	Students Promotion Group
28 th February, 2004	Visit	PSDAS – Material Solutions for the Sustainable Future of Hong Kong: Technical Visit to China Southern Glass cum Forum on Production and Quality Control of Architectural Glasses	-	Visit Group, HKIE-MT division, AMC and HKPC
5 th March, 2004	Gathering	Social Networking-BBQ Gathering	N/A	Social Cultural and Arts, Non-technical Programmes Group and AMC
6 th March, 2004	Visit	Site Visit to Castle Peak Road Improvement Works	-	Public Relations Group and HK Institute of Surveyors – Junior Organisation
11 th March, 2004	Seminar	Seminar on New Town Developments - Where Engineers and Town Planners Meet	Mr. K K Ling	Public Relations Group and Young Planners Group of the Hong Kong Institute of Planners
13 rd March, 2004	Seminar	PSDAS - Materials Solutions for the Sustainable Future of Hong Kong: Technical Seminar on Alternative Construction - Precasting and the Use of Lightweight Aggregate Concrete	Ir Dr. Tommy Lo	Seminar Group, Non-technical Programmes Group and HKIE-MT division
13 rd March, 2004	Visit	Technical Visit to ERE-LMC Spur Line Project - Kwu Tung Station and TBM Tunnel	N/A	Visit Group, HKIE-CV Division and AMC
19 th March, 2004	Seminar	Technical Seminar on Risky Business	Ir Dr. Vincent Ho	Seminar Group
20 th March, 2004	Seminar	Technical Seminar on Current Practice and Future Trend of Contract Management, Construction Law and Alternative Dispute Resolution	Ms Mo Sau, Mr. Teddy Ng, Ms Louise Popplewell, Mr. Kowk Chi Wa and Speaker invited from CIARB	Seminar Group, ICE, CIBSE, Law Society of Hong Kong and Chartered Institute of Arbitrators



Date (in chronological order)	Type of Activity	Topic(s)	Speaker(s)	Organiser(s)
22 nd March, 2004	Seminar	港、澳、日青年工程師「訪京、鄂團2003」經驗分享講座	Delegates of MD2003	MD 2003 Organizing Committee
26 th March, 2004	Seminar	《阿虫日記》創作之心路歷程	嚴以敬 (阿虫)	Social, Cultural and Arts Group
2 nd April, 2004	Seminar	Technical Seminar on How to Conduct a Safety Training?	Mr. Alex Tse	Public Relations Group, AMC, SSG and the Hong Kong Occupational Safety & Health Association (HKOSHA)
17 th April, 2004	Visit	Technical Visit to Government Flying Service	N/A	Visit Group and Non-Technical Programmes Group
20 th April, 2004	Symposium	CAI Symposium 2004 – The Challenge Faced by CAI Engineers in Aviation and Engine Applications	Mr. Peter K N Lok, Ms Angel Lai, Mr. W Lam, Prof K Y Fung, Mr C K Liu and Mr. K Y Chum	YMC, HKIE-CAI Division, AMC, Expert Committee of Chinese Automation Association (CAA) and the Macau Institution of Engineers (MIE)
21 st April, 2004	Seminar	Seminar for CSG Helpers	Ir Toni Zen	Community Services Group
21 st April, 2004	Seminar	Technical Seminar on Challenges in Afghanistan and Ethiopia as a Logistician for Medecins Sans Frontieres	Ir Alice Chow	Community Services Group
24 th April, 2004	Tasting Series	Tasting Series: Fundamentals of Tea Tasting	Tea experts from University Museum and Art Gallery	Social, Cultural and Arts Working Group
30 th April, 2004	Seminar	Young or Ready - Route to Corporate Membership for Structural and Building Disciplines	Representatives from Structural and Building Disciplines	Graduates Promotion Group
10 th May, 2004	Seminar	Young or Ready – Route to Corporate Membership for Building Services and Electrical Disciplines	Representatives from Building Services and Electrical Disciplines	Graduates Promotion Group
21 st May, 2004	Seminar	Technical Seminar on Key Elements of Project Management	Mr. Cliff Kong	Non-technical Programmes Group and The Institute on Chartered Accountants in Australia, ICAA – HK Group
Date (in chronological order)	Type of Activity	Topic(s)	Speaker(s)	Organiser(s)
25 th May, 2004	Meeting and	AGM	N/A	YMC

The 19th Annual General Meeting

	Annual Dinner			
25 th May, 2004	Annual Seminar	Sustainable Journey	Ir Otto Poon and Mr. Jonathan McKinley	YMC
25 th May, 2004	Annual Dinner	Annual Dinner	N/A	YMC
18 th June, 2004*	Seminar	Technical Seminar on Hot Dip Galvanised against Steel Corrosion	Dr. T T Kam	YMC, AMC and HKIE-Materials Division
19 th June, 2004*	Community Services	Community Service with Ronald McDonald House Hong Kong	N/A	Community Services Group

* Activities in progress

THE HONG KONG INSTITUTION OF ENGINEERS
DIVISIONAL INCOME & EXPENDITURE ACCOUNT
FOR THE PERIOD FROM
1 Apr 2003 to 31 Mar 2004

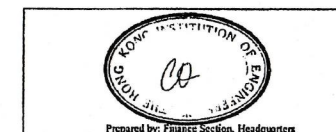
YMC Division

	1st Quarter Apr-Jun 03	2nd Quarter Jul-Sep 03	3rd Quarter Oct-Dec 03	4th Quarter Jan-Mar 04	Year-to-date Total
INCOME					
C1 Sundry Income	-	-	-	-	-
C2 Sponsorship	-	-	-	-	-
C3 Donations Received	-	-	-	-	-
C4 Interest Income	-	5 65	10 45	-	16 10
C5 Special Income	-	-	-	-	-
C6 Affiliate Subscription	-	-	-	-	-
C10 Other Income	(2,000.00)	6,000.00	(1,000.00)	1,100.00	4,100.00
	(2,000.00)	6,005.65	(989.55)	1,100.00	4,116.10
EXPENDITURE					
E1 Printing & Stationery	(61 00)	(960 00)	(1,380 00)	(560 00)	(2,961 00)
E2 Postage	(14 00)	-	-	-	(14 00)
E3 Meeting/Catering Expenses	(108 00)	-	-	-	(108 00)
E3.1 Catering - H O Charges	(918 75)	(873 00)	(1,165 83)	(900 25)	(3,857 83)
E4 Sundries	-	-	(1,642 00)	-	(1,642 00)
E5 Souvenirs	2,510 00	-	(4,000 00)	-	(1,490 00)
E6 AGM (all expenses)	(19,419 40)	-	(2,274 00)	(8,600 00)	(30,293 40)
E7 Bank Charges	-	(291 10)	(32 60)	(121 60)	(445 30)
E8 Travelling	-	-	-	-	-
E9 Speakers Fees	-	-	-	-	-
E10 Venue Hire	-	-	-	-	-
E11 Sponsorship	-	-	-	-	-
E12 Head Office Functions	780 00	4,760 00	(2,116 00)	(1,960 00)	1,464 00
E20 Other Expenditure	-	-	-	-	-
	(17,231 15)	2,635 90	(12,610 43)	(12,141 85)	(39,347 53)
E31 Overseas Delegation	(2,057 90)	-	-	-	(2,057 90)
E32 Mainland Delegation	29,901 30	99,666 00	(80,266 30)	(80,698 24)	(31,397 24)
E33 Student Promotion	-	-	(993 00)	-	(993 00)
E34 Graduates Promotion	(3,627 00)	(1,946 33)	(4,248 10)	(750 00)	(10,571 43)
E35 Seminar	361 30	(2,463 80)	(1,452 09)	3,062 85	(491 74)
E36 Visit	(900 00)	(950 00)	-	(7,700 00)	(9,550 00)
E37 Social Activities	(23,005 90)	(1,468 10)	(1,943 60)	(5,368 80)	(31,786 40)
E38 Community Services	(1,216 00)	629 00	(708 70)	(1,218 60)	(2,514 30)
E39 Human Resources	-	(1,410 30)	-	-	(1,410 30)
E40 Publicity	-	-	-	-	-
E41 Public Relation	-	(987 00)	(1,124 00)	(2,370 27)	(4,481 27)
E42 Webmaster	(1,993 00)	-	-	(1,642 00)	(3,635 00)
E43 GBD Seminars & Visit	-	-	-	-	-
E44 Toastmasters	(1,100 00)	-	-	(1,100 00)	(2,200 00)
E45 Bookprize	(3,500 00)	-	-	-	(3,500 00)
E46 CPDC Joint Activities	30,774 60	(147 80)	27,823 70	(7,275 90)	51,174 60
E47 NPG Meeting	-	(355 00)	-	(5,959 50)	(6,314 50)
E49 YMC 20th AP - Meeting	-	-	(259 00)	(332 90)	(591 90)
E50 Sustainable Journey	-	-	(401 84)	-	(401 84)
	23,637 40	90,566 67	(63,572 99)	(111,353 36)	(60,722 28)
Total Expenditure	6,406 25	93,202 57	(76,183 42)	(123,495 21)	(100,069 81)
Surplus/(Deficit) Before Approved Allocations	4,406 25	99,208 22	(77,172 97)	(122,395 21)	(95,953 71)
Surplus b/f from 02/03					78,872 35
2003/2004 Approved Allocations					112,000 00
Accumulated Surplus/(Deficit) c/f *					94,918 64

* Include Reserves for Overseas Delegation: \$53,776 49

Note: Reserves for Mainland Delegation at 30 April 2004 will be \$45,000

Treasurer: May 16 04
Date: 14 May 04
Chairman: 14 May 04
Date: 14 May 04





HKIE-YMC Committee Member List (Session 2003-2004)

Working Group/Post

Name

Office Bearers

Chairman
Deputy Chairman
Honorary Secretary
Honorary Treasurer
Immediate Past Chairman

Ir Carl Li
Miss Winnie Ngan
Miss Fanny Ting
Miss Joyce Chan
Ir Janice Lai

Committee Members

Students Promotion Group Co-ordinator
Graduates Promotion Group Co-ordinator
Seminars Group Co-ordinator
Visits Group Co-ordinator
Human Resources Group Co-ordinator
Publicity Co-ordinator
Public Relations Group Co-ordinator
Social, Cultural and Arts Group Co-ordinator
Sports and Recreation Group Co-ordinator

Mr. Truman Chu
Miss Carmen Chan
Mr. Johnson Lee
Ir Theresa Wu
Mr. James Lau
Mr. Andrew Seto
Miss Carmen Kong
Miss Melody Yeung
Miss Teresa Tang

Co-opted Member

Non-technical Programmes Group Co-ordinator
Community Services Group Co-ordinator
Webmaster Group Co-ordinator

Miss Macy Wong/Mr. Jon Lee*
Miss Sarah Kam
Miss Tracy Choi

Other Members

Co-opted Member (Council)
Co-opted Member (Council)
Advisor

Ir C K Lau
Ir P K Lee
Ir K L Wong, JP

* Mr. Jon Lee acts on behalf of Miss Macy Wong in leading Non-technical Programmes Group in Session 2003-2004



HKIE-YMC Representatives in Committees and Divisions (Session 2003-2004)

Post

Name

Council

Ir Carl Li

PAC Rep

Miss Winnie Ngan

PRC Rep, Biomedical Division Rep

Miss Fanny Ting

CPDC Rep, Mechanical, Marine, Naval Architectural
and Chemical Division Rep

Miss Joyce Chan

Control Automation & Instrumentation Division Rep

Mr. Truman Chu

Building Division Rep

Miss Carmen Chan

Structural Division Rep

Mr. Johnson Lee

Environmental Division Rep

Ir Theresa Wu

Electronics Division Rep

Mr. James Lau

Materials Division Rep

Mr. Andrew Seto

Geotechnical Division Rep

Miss Carmen Kong

Information Technology Division Rep

Miss Melody Yeung

Nuclear Division Rep

Miss Teresa Tang

Building Services Division Rep

Miss Macy Wong

Civil Division Rep

Miss Sarah Kam

Safety Specialist Group Rep

Miss Tracy Choi

Gas & Energy Division Rep

Mr. Chris Kum

Manufacturing & Industrial Division Rep

Miss Anna Tsang

Electrical Division Rep

Ir Denise Lo



HKIE-YMC Committee Members to continue to serve for the incoming session and to retire/resign

Committee members to continue to serve

Name	Organisation
Ir Carl Li (Immediate Past Chairman)	CH2M-IDC Hong Kong Limited
Miss Carmen Chan (elected 2003)	The Hong Kong & China Gas Co. Ltd.
Miss Carmen Kong (elected 2003)	Geotechnical Engineering Section
Mr. Johnson Lee (elected 2003)	Drainage Services Department
Mr Andrew Seto (elected 2002)	Maunsell Geotechnical Services Limited
Miss Fanny Ting (elected 2002)	Electrical and Mechanical Services Department
Ir Theresa Wu (elected 2003)	Environmental Protection Department
Miss Melody Yeung (elected 2002)	The Hong Kong & China Gas Co. Ltd.

Committee members to retire

Miss Joyce Chan (elected 2001)	Maunsell Consultants Asia Ltd.
Mr. Truman Chu (elected 2001)	Parsons Brinckerhoff (Asia) Ltd.
Mr. James Lau (elected 2001)	Metcalf & Eddy Ltd.

Committee members to resign

Miss Winnie Ngan	GE Plastics Hong Kong Ltd.
Miss Teresa Tang	Maunsell Consultants Asia Ltd.



Nominations for Committee Members and Co-options shall be arranged to create the optimum representation of the various disciplines within the young membership.

quoted from the HKIE Division Manual: Terms of Reference (Sept, 2002) item 4.7,

Nomination for election of HKIE-YMC Chairman for Session 2004-2005

Miss Winnie Ngan (GE Plastics Hong Kong Ltd.) was nominated by the YMC committee to be the Chairman of HKIE-YMC for the session 2004-2005.

Nominations for election of HKIE-YMC Committee Members for Session 2004-2005

Name (Post)	Discipline	Organisation
Chan Siu Lim, Franklin	Gas	The Hong Kong and China Gas Co. Ltd
Chan Yin Tong, Joyce	Environmental	Maunsell Consultants Asia Limited
Ho Wing Ching, Crystal	Civil	Atkins China Limited
Kum Chun Sing, Chris	Gas	The Hong Kong and China Gas Co. Ltd
Kwok Ching, Jenny	Mechanical	Hong Kong Productivity Council
Lee Jon	Geotechnical	The City University of Hong Kong
Li Oi Yin	Geotechnical	Ove Arup & Partners Hong Kong Limited
Tang Cheuk Wah, Trevor	Gas	The Hong Kong and China Gas Co. Ltd
Wong Hong Synn Ansie	Geotechnical	Maunsell Geotechnical Services Ltd

Total no. of Nomination: 9

No. of Vacancy of Committee Members for Session 2004-2005: 8



HKIE-YMC Best Reporter (Session 2003-2004)

1. Mr. CHAN Chi Hung, Francis
Application of Mediation in Engineering Industry
2. Mr. CHAN Hei Ching, Jacky
New Town Developments – Where Engineers and Town Planners Meet
3. Mr. LAM Chi Fung
Private Finance Initiative/Public Private Partnership - How the UK Experience May Benefit Hong Kong
4. Mr. LEUNG Hei-Lim
Preparing and Pursuing Claims
5. Mr. LEUNG Tsz Kin, Kenny
PSDAS - Materials Solutions for the Sustainable Future of Hong Kong: Technical Seminar on Alternative Construction - Precasting and the Use of Lightweight Aggregate Concrete
6. Mr. LI Man Kit
Technical Workshop on Geology for Engineers
7. Mr. WONG Hei Nok
New Town Developments – Where Engineers and Town Planners Meet
8. Mr. YIM Ka Kit
Safety & Health Training Course for Young Members



HKIE-YMC Outstanding Helpers (Session 2003-2004)

Aaron Chan Pak Wong	Jennifer Cheung
Alan Lee	Jenny Kwok
Andy Wong	Jon Lee
Ansie Wong	Lau Ka Hei
Anthony Chan	Louis Yiu
Benedict Cheung Lai Shun	Mandy Leung
Bryan	Quentin, Hui Kwai Sang
Carrie Leung	Rachel Au Yeung
Cavell Chu	Raymond Lee
Crystal Ho	Sam Sum
Eric Lee	Simon Lee
Frank Li	Terry Tsnag
Henry Dong	Wong Hei Nok
Irene Tong	Xanthus Ho
Jeannie Leung	Yanny Li
Jeffrey Lo	



**The Hong Kong Institution of Engineers
Young Members Committee**

This is to Certify

has attended the

HKIE – YMC 19th Annual General Meeting

organized by

Young Members Committee

The Hong Kong Institution of Engineers

on

25 May 2004

6: 30 p.m. to 7: 30 p.m.

Note: This Certificate is not valid without the YMC Chop.

Remarks:

1. Information to be inserted by the attendee.
2. Attendee should seek certification of his/her attendance by having the stamp of the organizer immediately after the technical meeting/site visit.
3. This certificate serves the purpose to record participation of an attendee only. The duration of the technical meeting/site visit indicated above does not automatically grant the equivalent CPD days, but is entirely up to the discretion of the 'Engineering Supervisor'.
4. Please contact your 'Engineering Supervisor' for further advice for recognition of CPD activities.
5. This certificate is not valid without the YMC chop or the signature of YMC office bearer.



**The Hong Kong Institution of Engineers
Young Members Committee**

This is to Certify

has attended the

Annual Seminar

"Sustainable Journey"

organized by

Young Members Committee

The Hong Kong Institution of Engineers

on

25 May 2004

7: 30 p.m. to 8: 30 p.m.

Remarks:

1. Information to be inserted by the attendee.
2. Attendee should seek certification of his/her attendance by having the stamp of the organizer immediately after the technical meeting/site visit.
3. This certificate serves the purpose to record participation of an attendee only. The duration of the technical meeting/site visit indicated above does not automatically grant the equivalent CPD days, but is entirely up to the discretion of the 'Engineering Supervisor'.
4. Please contact your 'Engineering Supervisor' for further advice for recognition of CPD activities.
5. This certificate is not valid without the YMC chop or the signature of YMC office bearer.

YMC 20th Anniversary Souvenirs Pre-Sale

The Young Members Committee (YMC) is coming to its 20th anniversary in 2004/05 session. To celebrate this special occasion, a series of souvenirs with award winning YMC 20th Anniversary Logo is now available.

Special offer – up to 33% off – only on 25 May 2004.

You can get these great offer at the souvenir counter next to reception desk of the AGM and Annual Dinner. You may also place your order on 25 May 2004 and pick up your items later using the order form below.

For ordering and more information, please contact Ms Winnie Ngan at Tel: 9031 2648 or by Email: winnie.ngan@ge.com.

Item	Original Price	Special on 25 May 2004
1. Gold Plated Pin	\$ 15.00	\$ 10.00
2. Leather Name Card Holder	\$ 60.00	\$ 50.00
3. Short Sleeve Polo Shirt	\$ 100.00	\$ 80.00
4. Metal Letter Opener and Name Card Holder Box Set	\$ 150.00	\$ 100.00

YMC 20th Anniversary Souvenirs Order Form

Please fill in the order form and pay at the souvenirs counter. You will be contacted individually within one month for pick-up arrangement.

Paid \$ _____ on _____ (date)

YMC Chop

Name: _____ Tel: _____

Item	Quantity	Pay after 25/5/04	Pay on 25/5/04	Sub-Total \$
1. Pin		\$ 15.00	\$ 10.00	
2. Card Holder		\$ 60.00	\$ 50.00	
3. Polo Shirt		\$ 100.00	\$ 80.00	
4. Box Set		\$ 150.00	\$ 100.00	
Receive Cash or Cheque no. _____ in Total \$				